



Recreation Intern

\$600/week Stipend

40 hrs./week, 10-12 week seasonal

Under the supervision of the Superintendent of Recreation, the Recreation Intern will assist with projects, programs and events to receive an all-encompassing experience. This will include, but is not limited to, summer camps, special events (Monday Music, Tuesday Movies, Festivals, Arts & Crafts Fairs, etc.), senior programming, general administration, budgeting, and marketing. The intern will also create and run programs of their choosing.

Munster Parks and Recreation is seeking a candidate who is self-motivated and will work cooperatively with staff, class participants, parents, seniors and the public as a whole. This individual shall display professionalism in oral and written communication; attend scheduled meetings and weekday, evening and weekend events as required; complete all paperwork, evaluations and reports in a timely manner; take the lead in specific special events; as well as create programs and events under the supervision of the Superintendent of Recreation.

Any interested candidate should possess a Recreation, Sport Management or equivalent degree or work towards one. Applicants should send their cover letter and resume to jhiggins@munster.org or Jill Higgins, Superintendent of Recreation/Munster Parks and Recreation/1005 Ridge Rd./Munster, IN 46321.